

Circuit Annual Report 2022 - 2023

The South West Tyneside Methodist Circuit consists of 11 Methodist churches one of which has two sites (Strathmore Road Rowlands Gill and Chopwell), and a second which has a thriving café and walking church in Greenside linked to Centenary Methodist Church in Crawcrook. Telephone services that began during the pandemic church closures have continued as they continue to be accessed by those who would otherwise be unable to attend worship. The morning service at Strathmore Road is offered online using Zoom.

The Circuit continues to employ a full-time children & youth worker who has developed Brick Church in three locations this year. The monthly Circuit youth group has attracted more young people this year. Support is offered to workers with children and young people in local churches at regular meetings, as well as in the delivery of outreach events. Schools have continued to invite our worker in to lead assemblies.

The part-time employment of a Community Worker in Blaydon has continued for a second year. This is supported by funding from the circuit as well as partner churches within the Churches Together Grouping. Main activities include running the community larder, providing summer activities for local children and organising Christmas Dinner Hampers for referred families. Volunteers to support these activities come from the churches within Blaydon.

During the last year the Circuit has noticed an increase in mid-week activities. Discipleship groups, and bible studies are now being held in a number of churches. Community engagement has developed with Warm Spaces being set up around the Circuit publicised through the Gateshead Council. Elsewhere Men's breakfast, Afternoon drop in, Ladies Fellowships attract people from within the churches and the wider community.

The Circuit has provided support from its mission fund to the Strathmore Road congregation in developing their work with children, young people and families through the appointment of a Children and Families Pastor (30 hours) and two part-time Youth and Community Outreach Pioneers.

The aims of the organization (Circuit) are included in our Mission Statement and policy. Methodist Churches witnessing together for Christ in South West Tyneside.

- We exist to embody the love of God in Christ through the Holy Spirit. We will endeavour to do this by enabling individuals and communities in their worship.
- We are committed to accountable and responsible discipleship. We will endeavour to do this by encouraging growth in Christian life and faith.
- We aim to enable and enliven people in acts of loving service and discipleship. We will endeavour to do this by equipping people to serve.
- We aim to see lives changed through the love of Christ. We will endeavour to do this by developing areas of opportunity and mission.

A brief financial review of the year.

We have in general achieved our financial targets for the year.

Income

All Churches have been able to maintain their assessments despite the periods of lock down and restrictions. We have continued to receive rental income from the manse in Whickham.

Expenditure

Salaries and stipends were increased in line with Methodist Church policy and the living wage. 20.20% of unrestricted income was the circuit contribution to the work of the district and connexion (19.78% of total costs).

Other expenditure includes stipends and salaries, manse expenditure travel costs etc.

As of 31st August 2022, the net circuit assets were £392,474.

Plans for 2023-2024

Our financial plans for the coming year have been prepared on the basis that we maintain circuit staff of five ministers, community worker (for part of the year, with a review to extend the contract), youth worker and part time administrator.

We have planned to use £60,000 from reserves to maintain church assessments at the current level to help churches to cope with the effects of the cost-of-living crisis.

Basis of preparation and legal framework

The charities annual report and accounts for the year ended 31st August 2022 have been prepared in accordance with the "Charities Act 2011" and the "Charities Statement of Recommended Practice 2015" as applicable to the "Financial Reporting Standard (FRS) 102."

Full Name of Charity – South West Tyneside Methodist Circuit.

Registered Charity Number 1133266

Date of Registration 1st September 2009

Main Contact Address Circuit Office Strathmore Road Methodist Church, Rowlands Gill, Tyne & Wear, NE39 1HX

The members of the South West Tyneside Circuit Meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership list is attached.

Circuit	Ministers	and	Officers
Rev Ann Varker			
Rev Janet Capstick			
Rev Trevor Capstick			
Rev Brigitta Steele			
Rev David Charter			

Community Mission Worker Mrs Rachel Charter

Circuit Youth Worker Miss Sam Cree

Circuit Stewards

Mr Trevor Peacock

Mr Trevor Peart

Mrs Irene Middlemass

Miss

Valerie

Burn

Mr William Gray

Valerie Burn acted as the treasurer overseeing the day-to-day financial management and accounting for the circuit during the year.

Administrator Miss Jennifer Holmes

Independent Examiner Mrs Roz Tench 18 Southfield Green Whickham Newcastle upon Tyne NE16 4RL

Investments and Bank Accounts

Central Finance Board of the Methodist Church

Trustees for Methodist Church Purposes

CAF Bank

Aims and Organization

Charity objective is to act as a resource provider within the area around south west Tyneside for the Methodist Church.

The purposes of the Methodist Church are, and shall be deemed to have been since the date of union the advancement of

- a) The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church.
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organizations of the Methodist Church.
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The organization and resourcing of regular public acts of worship open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses, and small groups.

The resourcing of pastoral work including visiting the sick and the bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services into the local university and other institutions.

Public Benefit

We confirm that the trustees have had regard to the Charity Commissions guidance on public benefit. Structure Governance and Management The governing document for the circuit is the Deed of Union (1932) and the Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD)

Day to day management of the circuit is undertaken by the Circuit Leadership Team along with the Local Preachers meeting and the Circuit Finance and Property (part of CLT) and the Circuit Policy Committee (part of CLT).

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit - specifically the leaflet "the Role of a Trustee in The Methodist Church" is given to all new circuit meeting members as induction to their role as Trustees.

Related Parties

The circuit is part of the Newcastle upon Tyne District and is also accountable to the Methodist Conference. The following Methodist Churches are linked to the circuit.

Blaydon

Burnopfield

Centenary Crawcrook (Including Greenside Café Church)

Dunston Hill

Fellside

Ravensworth Road (Dunston)

Ryton

Spoor Memorial (Whickham)

Strathmore Road – two sites – Rowlands Gill and Chopwell

Sunniside

Whitehall

Road

(Gateshead)

Risk Management

Any major risks identified will be recorded by the Circuit Leadership Team (none have been identified) and professional advice will be taken if required. Income and expenditure are monitored in total and compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of people in God's own image and likeness. Christians see this potential as fulfilled by God's recreation of us in Christ.

Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles

- The care and nurture and respectful pastoral ministry with all children, young people, and adults.
- The safeguarding and protection of all children, young people, and adults when they are vulnerable.
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the church in line with the Safer Recruitment principles, including the use of criminal records, disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse developing with them, an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities to any member of our church community known to have offended against a child, young person, or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The South West Tyneside Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy, government legislation, guidance, and safe practice in the circuit and in the churches.

The South West Tyneside Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The reserves policy for the circuit is to hold a minimum sum equivalent to 4 months average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or to be able to continue in the short-term funding planned activities in the event of any inability to raise the full circuit assessment from churches.

The Circuit Funds Document is attached.

Notes to the Accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose. There are no Endowment funds. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by more than just cash.

3 Accounting policies

Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Circuit's financial position and activities.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment.

VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Investment Properties

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

4 Payment to Trustees

There were no payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting, this excludes stipends.

Trustee expenses

	2022/23	2021/22
Number of Trustees	0	0
Total amount	£0	£0

Expense payments primarily relate to reimbursement for travel and computing costs

5 Fees for examination or audit of the accounts

	2022/23 £	2021/22 £
Independent examiner's or auditors' fees for reporting on the accounts	0	0
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	NIL	NIL

6 Paid employees

Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind
Employer's National Insurance costs
Pension costs
Total staff costs

	2022/23	2021/22
£	51547	45917
£	4595	2510
£	1667	1898
£	57809	50325

Average number of full-time equivalent employees in the year were:

	4	3
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7 Capital Commitments and Contingent Liabilities

At the 31 st August 2015 there are no capital commitments.
No Contingent liabilities were identified at 31st August 2015.

8 For information only Money received and passed on to External Organisations

	2022/23 £	2021/22 £
Balance brought forward from last year		
Offerings/Gifts - received for External Organisations	0	0
Offerings/Gifts - passed to External Organisations	0	0
Balance carried forward	0	0

9 Tangible Fixed Assets

Cost or valuation

	Land £	Manses £	Other buildings £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	0	1491756	0	53957		1545713
Additions		0				0
Revaluations (+/-)		289409		-1306		288103
Disposals (-)						
Transfers * (+/-)						
Balance carried forward	0	1781165		52651		1833816

Accumulated depreciation

Balance brought forward				00		0
Depreciation charge for year (-)				0		0
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance carried forward				0		0

Net book value

Brought forward	0	1491756	0	53957		1545713
Carried forward	0	1781165	0	52651		1833916

The additions relate to installation of double glazed UPVC windows at 116 Wrenbury Road and replacement of the fascia's and remodelling of the flue at 16 Booth Lane South.

10 Investment assets

The circuit has no investment properties

The circuit has no common investment fund holdings

11 Loans

The Circuit currently has no loans

12 Analysis of restricted and designated funds

2022-2023

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Community Mission Worker	17659	2761	18590		1830	
Totals	17659	2761	18590		1830	

Name of Circuit *S.W Tyneside*Circuit No *Jo.15***Statement of Financial Activities (SOFA) for the year ended 31 August 2023**

Notes to the account s	General Fund	Circuit Model	Designated	Restricted	Endowment	Total
	(Unrestricted)	Trust (Unrestricted)	Funds (unrestricted)	Funds	Funds	2022-23
	£	£	£	£	£	£
Income						
1 Donations and legacies	2,017	8,163		196		10,376
2 Income from monetary investments						0
3 Income from investment properties						0
4 Assessments on Churches	269,226					269,226
5 Capital Receipts						0
6 Grants received	1,000			2,565		3,565
7 Other charitable income	35,387			300		35,687
8 Total income	307,630	8,163	0	3,061	0	318,854
Expenditure						
9 Grants and donations		19,000				19,000
10 Salaries and associated costs	245,601			6,870		252,471
11 Property maintenance	3,769					3,769
12 Connexional assessment & model trust levy		12,494				12,494
13 District Assessment & Levy	67,465					67,465
14 Depreciation						0
15 Office expenses	5,274					5,274
16 Other outgoings	42,424			1,720		44,144
17 Total charitable expenditure	364,533	31,494	0	8,590	0	404,617
18 Gains/(losses) on monetary investments						0
19 Gains/(losses) on investment properties						0
20 Net income/(expenditure)	-56,903	-23,331	0	-5,529	0	-85,763
21 Transfers between funds	10,000			-10,000		0
22 Other gains/(losses)	-740					-740
23 Net movement in funds	-47,643	-23,331	0	-15,529	0	-86,503
24 Total funds brought forward	133,420	272,888		17,359		423,667
25 Total funds carried forward	85,777	249,557	0	1,830	0	337,164

Name of Circuit

Circuit No

Balance Sheet as at 31 August 2023

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Note to the Accounts	General Fund (Unrestricted)		Circuit Model Funds (Unrestricted)		Designated Funds (Unrestricted)		Restricted Funds		Endowment Funds		Totals 2022/23	
	£	£	£	£	£	£	£	£	£	£	£	£

Fixed Assets												
Circuit Meece & Equipment												
Investment properties												
Investments												
Total fixed assets												

Current Assets												
Debtors												
Loans by the Circuit												
Investments with TMCP			249,557									249,557
Central Finance Board Deposits	85,233											87,082
Cash at Bank and in hand	20,544						1,830					20,545
Total current assets	85,777		249,557				1,830					337,164

Current Liabilities												
Creditors (due in under 1 year)												
Grants payable within 2022-23												
Total current liabilities												
Net current assets/liabilities	85,777		249,557				1,830					337,164
Total assets less current liabilities	85,777		249,557				1,830					422,474

1779
50
1,829

Long term liabilities (due after more than one year)												
Grants payable after 2022-23												
Loans to the Circuit												
Net assets	85,777		249,557				1,830					422,474

Funds of the Circuit												
General Fund (Unrestricted)	85,777											85,777
Circuit Model Trust Fund (Unrestricted)			249,557									249,557
Designated Funds (Unrestricted)												0
Total Unrestricted Funds												335,334
Restricted Funds							1,830					1,830
Endowment Funds												0
Total Funds	85,777		249,557				1,830					337,164

Signed



Circuit Treasurer

	9	10	11	12	13	14	15	16	TOTAL
CAF CASH			3,769.41				62.50	855.73	
							240.00	6,252.28	
							1,380.09	3,398.10	
							209.73	500.00	
							3,383.93	2,588.75	
								1,825.00	
								2,706.88	
								7,572.00	
								3,154.35	
								9,076.92	
			3,769.41				5,276.25	#####	46,975.67
RYTON YOUTH		257.74							
		55,958.09							
								480.00	
		56,215.83						480.00	56,695.83
CFB GENERAL								4,011.16	
		695.77							
		188,688.88			#####				
		189,384.65		0.00	#####			4,011.16	260,859.81
		245,600.48	3,769.41	0.00	#####		5,276.25	#####	364,531.31

Bank Accounts	Balance b/fwd-2022	Balance c/fwd 2023	Movement in Funds
Circuit Model Trust Fund	272,888.22	249,557.12	-23,331.10
CafCash	22,805.63	20,544.38	-2,261.25
Lay Workers	3,881.92	8,199.63	4,317.71
CFB -General Account	106,730.40	57,033.62	-49,696.78
CFB- Community Mission Workers	16,750.85	1,779.28	-14,971.57
CFB-Deacon Support Fund	608.42	50.74	-557.68
		1,830.02	RESTRICTED
	423,665.44	337,164.77	-86,500.67
CAF CASH ACC	ACCOUNTS	-1,520.15	
CHEQUE	8/11 CHQ 1461	-325.00	
CHEQUE	28/10 CHQ 1462	-415.00	
		-2,260.15	

Name of Circuit South West Tyneside No. 2015

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date 15.1.24

Name and address of treasurer 3 Market Lane Dunston
Gateshead Post Code NE11 9NX

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will* be presented to the Circuit meeting held on: 14th March 2024

Signature of the Chair of the meeting: [Signature]

Name of the Chair of the meeting: ANN VARKOR Date 14/03/24

Independent Examiner's Report to the Trustees of the

South West Tyneside Circuit

Charity Number 2015

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the SOUTH WEST TYNESIDE Circuit for the year ended 31 August 2023 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Circuit No

Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (*insert name of applicable listed body*)]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination *Delete if not applicable i.e. all R&P accounts*
- the trustees' annual report is not consistent with the accounts *Delete if not applicable i.e. all R&P accounts.*

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *R. Tencha*

Name of independent examiner: *ROSALIND TENCHA*

Relevant professional qualification of independent examiner: *A.A.T.*

Name of firm (where appropriate):

Address: *18 SOUTHFIELD GREEN*

..... *NEWCASTLE UPON TYNE* Post Code: *NE16 4RL*

Date: *22/1/24*

* delete or circle as appropriate

Name of Circuit South West Tyneside No. 2015

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2023 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer [Signature] Date 15.1.24

Name and address of treasurer 3 Market Lane Dunston
Gateshead Post Code NE11 9NX

Presentation to the Circuit meeting

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Signature of the Chair of the meeting: [Signature]

Name of the Chair of the meeting: ANN VARKOR Date 14/03/24

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South West Tyneside Circuit

Charity Number 2015

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- the trustees' annual report is not consistent with the accounts Delete if not applicable i.e. all R&P accounts.

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Signature of independent examiner *R. Tencha*

Name of independent examiner: *ROSALIND TENCHA*

Relevant professional qualification of independent examiner: *A.A.T.*

Name of firm (where appropriate):

Address: *18 SOUTHFIELD GREEN*

..... *NEWCASTLE UPON TYNE* Post Code: *NE16 4RL*

Date: *22/1/24*

* delete or circle as appropriate